

Community College of Philadelphia

MEETING MINUTES

Safety Committee

9/17/14

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

Committee Members Present:

Charles Schaffner, Agnes Trummer, Jennifer Ford, William Finn, William March, Susan Hawk, Al Kristoff.

Guest Present:

Julian Fields (AlliedBarton)

I. Call to Order

-The meeting was called to order at 12:08 pm.

II. Attendance/Introductions-William March

III. Minutes Approval

-Minutes approved (Charlie)

IV. Discussion of Monthly Incidents

Incidents classified by type from June 17th, 2014 – Aug 20th, 2014 are as follows:

- Accident other 4
- Accident Trip and Fall 4
- Accident Motor Vehicle 1
- Escalator Mishap 1
- Medical Assist 4

V. Old Business

- *None to go over.*

VI. New Business

- Very important to be here next month because Tom Buildheiser will be here to conduct in depth training,
- Needs to be 6 union people and there are only 4. Jennifer will speak to union
- Question*- how long the training session lasts? One hour
- Inspection walkthroughs need to be performed- C. Schaffner passed out printed inspection protocol sheets to target potential hazardous conditions.

VII. Adjournment at 12:31pm